

PLANNING & COMMUNITY DEVELOPMENT

City of Orange, Texas



WHO WE ARE AND WHAT WE DO.

We are excited to share all of the great things happening in the Planning Department. First, we would like to help you get to know the divisions, and the services we provide. The Planning and Community Development Department is responsible for administering City policies and ordinances as they pertain to land use and development and building construction, demolition, or repair. The department administers the Community Development Block Grant funds that are received from the United States Department of Housing and Community Development. The department also administers the Fair Housing laws and ordinances of the City of Orange.

OUR DIVISIONS

Planning Administration

The planning administration is responsible for overseeing all aspects of the department, which includes; Planning, Zoning, Platting, Development, and Special Projects. The Director of Planning and Community Development provides policy advice and assistance to the City Manager, City Council, the Planning and Zoning Commission, the Board of Adjustment, and the Historic Preservation Commission. The planning administration is also responsible for issuing permits by the department.



Plans and Inspections Administration

The Plans and Inspections Division is responsible for reviewing and approving all site plans, building construction plans required by the City ordinances, explaining the construction codes and ordinances to contractors, businesses, and individuals, and assisting the Director of Planning and Community Development as needed. The Division is also responsible for inspection of construction projects to determine compliance with the building codes and ordinances as well as the approved site plans.



Code Enforcement Administration

The Code Enforcement Division is responsible for inspecting properties to determine if they are compliant with the City's property codes. The Division is responsible for receiving complaints about the condition of the property, determining if the property is in violation of an ordinance, researching ownership and sending letters to property owners who are in violation of the property codes, and testifying in municipal court if necessary. The Division also helps issue permits, electronic filing of plans and documents, assisting the Director of Planning and Community Development as needed, and answering questions from the public about property maintenance codes and ordinances.



Grants Administration

The Grants Administration Division administers the annual Community Development Block Grant program and assists with other grant-funded projects. The Grants Administrator coordinates meetings of the Citizens Advisory Commission, assists social service agencies in administering and reporting requirements for grant-funded programs and monitors the status and reporting requirement for construction contractors who are installing grant-funded projects. The Grant Administrator is responsible for preparing the annual CAPER and the Annual Action Plan in accordance with the Five-Year Action Plan.



BEAUTIFICATION PROJECTS

The City of Orange has taken on the initiative to demolish substandard houses. The Planning Department is currently in the process of demolishing 44 substandard structures located throughout the city. Below are a few photos of the substandard structures and lots after the structure has been demolished by contractors.



MORE BEAUTIFICATION PROJECTS

Adopt-a-Spot >>>

The City of Orange Adopt-a-Spot program is intended to provide residents and/or organizations with a way to make Orange a more beautiful city in which to live, work and play. The program also gives individuals and organizations a way to promote pride in Orange. The Adopt-a-Spot program encourages citizen participation in beautification projects of a permanent nature on public and/or private property.



<<< Adopt-a-Street

The mission of adopt-a-street is, to clean and beautify the community through volunteerism and to encourage community participation through promoting community pride in clean neighborhoods.



Butterfly Benches >>>

These benches will be placed at City Hall, Navy Park, City of Orange - Library, Neighborhood Facility Building, Old City Hall, Cove Recreation Area, and Sunset Park.



<<< Mowing

What to report?

- Grass in excess of 12 inches
- Commercial or Residential in violation
- City right-of-ways

MEET OUR TEAM



Kelvin Knauf - Director of Planning and Community Development/Housing Officer



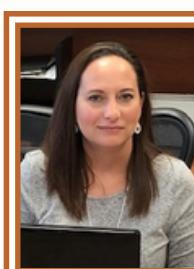
Marvin Benoit - Building Official/Floodplain Administrator



Divon Williams - Deputy Director of Planning and Community Development



Randy Holman - Building Inspector



Wendy Lloyd - Administrative Assistant



John-Dee Taylor - Code Compliance Officer Supervisor



Rita Monson - Grants Planner



Tim Pruitt - Code Compliance Officer



Amanda Strong - Planning Clerk



Amanda Dupree - Code Compliance Officer

Planning
Administration



>>> Floodplain Information

Access floodplain information [here](#):

<https://orangetexas.gov/358/Floodplain-Administration>

Access flood risk information [here](#):

<https://orangetx.withforerunner.com/properties>

Code
Enforcement



>>> Historic Preservation

Markers are well documented histories easily accessible to the public and they represent the importance a community places in its heritage. The City of Orange finds it important to preserve the historical significance to give historically marked locations recognition that is deserved.



Grants
Administration



Permits
&
Applications



Plans & Inspections



Contact Us

Address:
303 N 8th Street
Orange, TX 77630

Phone:
409-883-1070