



City of Orange, Texas

APPLICATION FOR SIGN PERMIT

Applicant and Property Information (print)	Type of Sign
Name: Owner (if different from Name): Mailing Address: City, State, ZIP: Telephone: Email: Property address: Historic district? <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Billboard <input type="checkbox"/> Electronic Reader <input type="checkbox"/> Ground <input type="checkbox"/> Master <input type="checkbox"/> Pole <input type="checkbox"/> Promotional
Sign size: Height: ____ Width: ____ Total sq. ft. ____ Illumination: <input type="checkbox"/> Interior <input type="checkbox"/> Exterior <input type="checkbox"/> None If pole sign, master sign or billboard, total height: ____ Distance from grade to bottom of sign: ____ If billboard sign, job value \$ ____ (permit fee is based on the job value) <input type="checkbox"/> TxDOT Approval If Promotional Sign: Beginning date ____ Ending date: ____ List any existing signs:	
Sign Contractor: Electric Contractor:	Telephone Number: Telephone Number:
Zoning district:	
Sign Construction (describe or attach supporting documents):	
Signature of Owner/Contractor/Applicant:	
Date:	
Office Use:	
Off-premise? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, attach approval letter from property owner Corner lot? <input type="checkbox"/> Yes <input type="checkbox"/> No Sign cannot be within the sight triangle	
Application is <input type="checkbox"/> Approved <input type="checkbox"/> Denied (comments below) <input type="checkbox"/> Modified (comments below) Permit \$ ____	
Building Official signature and date:	
Comments:	
Submit this form to the Planning and Community Development Department at 303 N. 8th Street, Orange, Texas 77631, by fax at 409-988-7407 or by email permits@orangetexas.gov. Permit fees are \$50.00 for each sign except billboards and promotional signs. The fee for billboards is found in Appendix A of the City of Orange Code of Ordinances. NOTE: Political signs require a Statement of Candidate instead of a sign permit.	

The applicant must include a site plan (drawn to scale), including sign placement submitted with the application for sign permit. Please use the diagram below or attach site plan.

