



City of Orange, Texas

APPLICATION FOR SIGN PERMIT

Applicant and Property Information (print)	Type of Sign	
Name: _____ Owner (if different from Name): _____ Mailing Address: _____ City, State, ZIP: _____ Telephone: _____ Email: _____ Property address: _____ Historic district? <input type="checkbox"/> Yes <input type="checkbox"/> No	<input type="checkbox"/> Billboard <input type="checkbox"/> Electronic Reader <input type="checkbox"/> Ground <input type="checkbox"/> Master <input type="checkbox"/> Pole <input type="checkbox"/> Promotional	
Sign size: Height: _____ Width: _____ Total sq. ft. _____ Illumination: <input type="checkbox"/> Interior <input type="checkbox"/> Exterior <input type="checkbox"/> None		
If pole sign, master sign or billboard, total height: _____ Distance from grade to bottom of sign: _____		
If billboard sign, job value \$ _____ (permit fee is based on the job value) <input type="checkbox"/> TxDOT Approval		
If Promotional Sign: Beginning date _____ Ending date: _____		
List any existing signs:		
Sign Contractor:	Telephone Number:	Zoning district:
Electric Contractor:	Telephone Number:	
Sign Construction (describe or attach supporting documents): <div style="border: 1px solid black; height: 150px; width: 100%;"></div>		
Signature of Owner/Contractor/Applicant:		Date:
Office Use:		
Off-premise? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, attach approval letter from property owner		
Corner lot? <input type="checkbox"/> Yes <input type="checkbox"/> No Sign cannot be within the sight triangle		
Application is <input type="checkbox"/> Approved <input type="checkbox"/> Denied (comments below) <input type="checkbox"/> Modified (comments below) Permit \$ _____		
Building Official signature and date:		
Comments: <div style="border: 1px solid black; height: 40px; width: 100%;"></div>		
Submit this form to the Planning and Community Development Department at 303 N. 8th Street, Orange, Texas 77631, by fax at 409-988-7407 or by email permits@orangetexas.gov. Permit fees are \$50.00 for each sign except billboards and promotional signs. The fee for billboards is found in Appendix A of the City of Orange Code of Ordinances. NOTE: Political signs require a Statement of Candidate instead of a sign permit.		

The applicant must include a site plan (drawn to scale), including sign placement submitted with the application for sign permit. Please use the diagram below or attach site plan.

